

UUCA ACCESSIBILITY AUDIT

Date Form Completed: _____

| GETTING INTO THE CONGREGATION | | | | |
|--|----|-----|---|----------------------|
| YES | NO | N/A | Description / Guidelines | Explain "NO" Answers |
| | | | Clear signs direct people to accessible entrances | |
| | | | Designated parking spaces on level ground are close to entrance and do not require crossing traffic or moving behind parked cars | |
| | | | At least 1 in 25 spaces are clearly marked with access symbol on vertical signs on pavement (# of accessible spaces: _____) | |
| | | | Accessible spaces are 8' wide with adjacent 5' access aisle. At least one 11' space is van accessible and has 5' wide access aisle | |
| | | | 36" wide curb cuts (ramps) are provided | |
| | | | Sidewalks are smooth, flat, and at least 36" wide providing an access route to an accessible entrance into the church | |
| | | | Ramp has maximum incline of 1:12, preferably 1:20 (length: _____ rise: _____ ratio: _____) with no more than 30' between landings | |
| | | | Ramp has minimum width of 36" between handrails (width: _____) and has non-slip surface | |
| | | | Handrails are 34-38" high on both sides of ramp/ stairs and extend 12" beyond; lower railing is no higher than 4" above deck | |
| | | | There is a 60" x 60" level platform at entry door and at least 18" on pull side of door | |
| | | | Entrance door is 36" wide; threshold no more than 1/2" high | |
| GETTING AROUND THE CONGREGATION | | | | |
| YES | NO | N/A | Description / Guidelines | Explain "NO" Answers |
| | | | Corridors are at least 36" wide with 60" passing spaces every 200' and non-glare floor surface | |
| | | | No objects protrude more than 4", and lowest part of object is no more than 27" above floor height to allow a person who is blind to detect the object with a cane and prevent injuries | |
| | | | Multi-level building has interior elevator, lift and/ or ramp to allow access to all common | |
| | | | Doorways have a minimum of 32" clearance and thresholds are level or no more than 1/2" high and beveled | |
| | | | Door handles are easy to grasp and operate with one hand/single effort, using no more than 5 lbs. force | |
| | | | Carpet pile level and no more than 1/2" thick, with no or firm padding; no throw rugs are used | |
| | | | Fire alarm control is no more than 48" from floor; visual and auditory fire alarms are in place | |
| | | | At least one accessible marked unisex restroom (or both male and female restrooms) per floor has 60" turning space. Should have power door and emergency pull cord. | |
| | | | Sink has 29" clearance from floor, controls easy to operate (lever style, automatic, etc.), insulated drain pipes, soap and paper towels no higher than 48", bottom edge of mirror 40" or lower | |
| | | | At least one stall 66"x 60" with 33" – 36" high wall-mounted grab bars next to and at back of toilet; toilet height 17" – 19" | |

| | | | | |
|------------|-----------|------------|--|--|
| | | | Drinking fountain is no higher than 36" with easy hand controls and wheelchair clearance or paper cup dispenser | |
| | | | Stairs have handrails on both sides; surface is non-slip; leading edges are marked with a contrasting color | |
| | | | SANCTUARY, CLASSROOMS, FELLOWSHIP AREA | |
| YES | NO | N/A | Description / Guidelines | |
| | | | Level pew cuts/ wheelchair spaces are next to aisles and distributed throughout the room for choice in seating. Spaces are 33"x48" forward approach, and/or 33"x60" side approach, with view when others stand if possible | |
| | | | Chancel area and choir loft are accessible (via ramp, or platform lift if needed) | |
| | | | If there are steps to the chancel, handrails are provided | |
| | | | Aisleways are at least 36" in common areas | |
| | | | Fellowship area is accessible | |
| | | | In fellowship area and classrooms, at least one table has minimum of 29-30" clearance; some chairs have armrests and seat heights of 18" or more | |
| | | | COMMUNICATIONS AND ENVIRONMENT | |
| YES | NO | N/A | Description / Guidelines | |
| | | | Members sensitized about need to minimize use of fragrances | |
| | | | All soaps, cleaning products and other chemicals fragrance free; candles are unscented and non-petroleum-based | |
| | | | Adequate lighting in all common areas | |
| | | | Large/bold print bulletin, songbook, and Bible available or large print words are projected on the screen; Braille bulletin or alternative media available upon request | |
| | | | Microphone used by all speakers or comments repeated; hearing loop system installed or assisted listening devices provided; ASL interpreter provided upon request | |
| | | | Printed copies of sermon are available if requested | |
| | | | Videos and other media are clearly captioned | |
| | | | ATTITUDES | |
| YES | NO | N/A | Description / Guidelines | |
| | | | Access described in church phone message, website, signage, etc. | |
| | | | Pastor(s)/ ushers/ greeters/ leaders/ members have had training in accessibility awareness and etiquette | |
| | | | Disruptions are accepted and incorporated into worship | |
| | | | Service animals or guide dogs are permitted within the congregation and in the sanctuary space | |
| | | | Worship leader invites people to "rise in body or in spirit" and to "be in an attitude of prayer" | |
| | | | Educational programs adapted as needed for inclusion of children and adults with accessibility needs | |
| | | | Accessibility Awareness Sunday celebrated during past year | |
| | | | Persons with disabilities serve in worship and leadership roles and help plan ways to improve access | |
| | | | Needs of those on special diets considered when food is offered, including gluten free communion elements | |
| | | | Transportation; parking assistance; Buddy System (for those | |

| | | needing 1:1 assistance) offered if needed | |
|---|-----------------------------------|---|-------------|
| GOALS FOR ACCESSIBILITY IMPROVEMENT FOR THE UPCOMING YEAR | | | Target Date |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| YES <input type="checkbox"/> NO <input type="checkbox"/> | Request consultation Comments: | | |
| Signature of Executive: | | | Date |
| Signature of EnterCulture Chair: | | | |
| Signature of Building and Grounds Chair: | | | |

PLEASE NOTE:

- This form is for use on existing buildings only; please refer to current ADA and state regulations for new construction or major remodeling projects: <http://www.ada.gov/regs2010/2010ADAStandards/>
- Anyone can complete the audit, e.g. it can be done by a youth group or the trustees, and does not require specialized skills. The best results come when you include persons with disabilities, especially someone who uses a wheelchair and someone with low vision, in the audit process.
- Interview individuals with disabilities and family members of children and adults with disabilities to learn how welcoming your congregation is and to help set priorities.
- This is not an all-inclusive listing of ADA guidelines, but rather represents basic first steps that a church may take to begin to implement accessibility measures.